

UW DEPARTMENT OF PEDIATRICS

RESEARCH AND NON-RESEARCH MENTOR EVALUATION INSTRUCTIONS

OBJECTIVE

To gain insight from your mentees of your sharing skills, guidance, support, and professionalism.

GENERAL

We find mentorship in all areas, not just in research. These departmental forms can be used by Research Faculty, Clinician-Scholars, Faculty-Scientists, and Academic Clinicians.

Mentees eligible to complete the departmental Research and Non-Research Mentor Evaluation forms include doctoral students, post-doctoral graduate students, residents, fellows, and junior faculty.

Do not include evaluations from staff members (technicians and student helpers) if they are not moving forward in a research/medical pathway (e.g., going to graduate or medical school).

DIVISION ADMINISTRATIVE STAFF

1. Appropriately provide either the “Research Mentor Evaluation Form” or “Non-Research Mentor Evaluation Form” to the mentee for completion and submission to the Division Administrative Staff by a given date.
2. All mentor evaluations are to be populated on the Teaching Activities Summary in chronological order and combined in the Teaching Portfolio.
 - a. Please see file “INSTRUCTIONS –Teaching Portfolio-Activities Sum” for additional details.
3. Submit to UWPedsFA@seattlechildrens.org no later than the requested date.